

CRICOS CODE: 112946G

SHB50216 Diploma of Salon Management

Courses overview

SHB50216 - Diploma of Salon Management is the latest nationally accredited qualification designed for individuals who are looking to develop their business and management skills within the beauty industry. This course provides students with the knowledge and practical skills needed to effectively manage a salon or spa, including financial management, staff recruitment and development, customer service, marketing, and more.

DELIVERY MODE	DURATION	STUDY LOAD
Blended	52 weeks (including 12 weeks of holidays)	14 hours of classroom training per week and structured self-study of 6 hours per week.

Who should apply for this course and why?

This course is designed for international students who are looking to advance their career in the beauty industry. Upon completion of the course, you may want to work in any of the following roles:

- ✓ Salon or spa manager
- ✓ Beauty business owner
- ✓ Beauty consultant
- ✓ Beauty brand manager

This course is also pathway into further studies, and you may wish to consider enrolling into the following courses:

- ✓ BSB80120 – Graduate Diploma of Management (Learning)
- ✓ Bachelor of Business
- ✓ Master of Business Administration (MBA)

Course Credit

You can apply for recognition of existing qualifications or skills, knowledge, and experience (credit transfer or recognition of prior learning) as per the information included in our International Student Handbook, which is available at [Vigil International College Handbook](#)

If you are granted course credit, this will affect your course fees as well as the duration of your course. We will advise you in writing of changes to fees or course duration as a result of the credit. You will also be issued with a new Confirmation of Enrolment. For any questions about course credit, contact us at the details shown below.

What are the Entry Requirements?

There are no pre-requisites required to enter this training program SIT50422 Diploma of Hospitality Management. However, Vigil International College screens learners according to the following criteria:

- ✓ Must be 18 years or older
- ✓ Have sound language, literacy, and numeracy skills* (at least Year 10 English, or equivalent)
- ✓ Have basic computer skill
- ✓ Must hold a valid visa to study

(From non-English speaking background) are required to provide any one of the following evidence of upper intermediate proficiency in English:

- ✓ ELTS total band score of at least 5.5 with no band less than 5.0, or equivalent.
- ✓ Occupational English Test (OET), Ibt, Pearson Test of English, Cambridge English Advanced with scores equivalent to IELTS 5.5 and no less than 5.0 in each band.
- ✓ The English test must have been taken within two years before the application is made.

Learning Outcomes

Upon successful completion of all ten (10) units of competency listed below, you will be awarded with the qualification SHB50216 – Diploma of Salon Management.

The units in this course include:

UNIT CODE	UNIT TITLE	CLASSIFICATION
BSBHRM404	Review human resource function	CORE
BSBHRM506	Manage recruitment selection and induction processes	CORE
BSBSUS501	Develop workplace policy and procedures for sustainability	CORE
SHBXPSM001	Lead teams in a personal services environment	CORE
SHBXPSM002	Manage treatment services and sales delivery	CORE
SHBXPSM003	Promote a personal services business	CORE
SHBXWHS002	Provide a safe work environment	CORE
BSBMGT502	Manage people performance	CORE
BSBSMB403	Market the small business	CORE

Course Progress and Attendance

Satisfactory course progress and attendance is very important in order to meet visa requirements.

Please read the International Student Handbook carefully for more information.

You will also be provided with further information about course progress and attendance requirements at your orientation.



Student Support

We offer the following in relation to support and welfare.

- ✓ One-to-one support from the trainer/assessor
- ✓ Support with personal issues
- ✓ Access to additional learning resources
- ✓ Reasonable adjustment in assessment
- ✓ Social events
- ✓ Information about external sources of support

You may not have studied for a while, may have English as a second language or need additional assistance with literacy or numeracy.

We will identify any additional support needs you may have at the time of application and enrolment and may prepare a Student Support Plan for you based on those needs.

Resource Requirements

You are required to bring your own laptop with Office 365 (or similar program) to all classes. These costs are not included in your course fees. Specifications for laptops and associated costs are included below.

Windows

SPECIFICATION	MINIMUM REQUIREMENTS
Processor	Intel® or AMD processor with 64-bit support*; 2 GHz or faster processor Microsoft Windows 10
Operating system	Microsoft Windows 10
RAM	10 GB or more of RAM (8 GB recommended)
Hard disk space	3.1 GB or more of available hard-disk space
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended.
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Monitor resolution	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

macOS

SPECIFICATION	MINIMUM REQUIREMENTS
Processor	Multicore Intel processor with 64-bit support
Operating system	Big Sur
RAM	2 GB or more of RAM (8 GB recommended)
Hard disk space	4 GB or more of available hard-disk space for 64-bit installation; additional free space required during installation.
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Monitor resolution	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

SOFTWARE	ASSOCIATED COST
Office 365	\$129 annually
Laptop details	Associated costs
Any laptop that meets the specifications above	\$450 (approximate only)

Course Credit

You can apply for recognition of existing qualifications or skills, knowledge, and experience (credit transfer or recognition of prior learning) as per the information included in our International Student Handbook, which is available at

[Vigil International College Handbook](#)

If you are granted course credit, this will affect your course fees as well as the duration of your course. We will advise you in writing of changes to fees or course duration as a result of the credit. You will also be issued with a new Confirmation of Enrolment.

For any questions about course credit, contact us at the details shown below.

What are the Entry Requirements?

There are no pre-requisites required to enter this training program SIT40521 Certificate IV in Kitchen Management. However, Vigil International College screens learners according to the following criteria:

- ✓ Must be 18 years or older
- ✓ Have sound language, literacy, and numeracy skills* (at least Year 10 English, or equivalent)
- ✓ Have basic computer skill
- ✓ Must hold a valid visa to study

(From non-English speaking background) are required to provide any one of the following evidence of upper intermediate proficiency in English:

- ✓ ELTS total band score of at least 5.5 with no band less than 5.0, or equivalent.
- ✓ Occupational English Test (OET), Ibt, Pearson Test of English, Cambridge English Advanced with scores equivalent to IELTS 5.5 and no less than 5.0 in each band.
- ✓ The English test must have been taken within two years before the application is made.

How much does it cost?

ONSHORE STUDENTS	\$9,000.00
OFFSHORE STUDENTS	\$12,000.00
ENROLMENT FEE	\$200.00
MATERIAL FEE	\$1,500.00

You can find this info for each course under “Course Fee” on [our website](#).

A detailed payment plan and payment arrangements are provided in the Offer Letter and Student Agreement. You must pay all of your course fees and on time. Non-payment of fees may result in cancellation of enrolment.

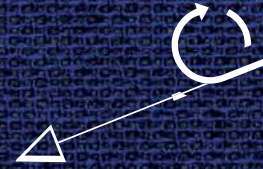
You are also required to take out Overseas Health Insurance Cover before arriving in Australia. Vigil International College provides details of OSHC providers in the International Student Handbook. You can approach any of these providers to find out costs and organise your cover.

Additional costs associated with living in Australia are outlined in the International Student Handbook. You should carefully review these costs in relation to budgeting. Further information can be found at <https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs>

How can I apply?

To apply for this course, you are required to complete an enrolment form and submit all required supporting evidence including copies of your:

- ✓ High School Certificate
- ✓ Proof of English language proficiency as specified in the entry requirements



Level 2, 12-14 Wentworth St, Parramatta NSW 2150

info@vigiltrainingcollege.nsw.edu.au

1800 97 97 66 | 0423 521 279

<https://vigilinternationalcollege.edu.au>

